

Central: A Christ-Centered Church Benevolence Request Form

Name: _____ Date: _____

Address: _____ Email Address: _____

Phone No.: (Home) _____ (Cell) _____ (Work) _____

1) Do you have a personal relationship with Jesus Christ? Yes No Not Sure

2) Are you a member of Central: A Christ-Centered Church? Yes No

3) Which best describes your attendance at Central: A Christ-Centered Church?
Frequent Sometimes Seldom Never

4) In your opinion which description best describes your financial situation?
Short term emergency Short term problem Long term problem

5) The total amount of your request is _____

6) What is it for? _____

7) Who should we make the check or checks payable to? _____

8) Are you willing to receive financial counseling? Yes No

9) Are you currently employed? Yes No Full time Part time

Name of Employer _____

10) If married, is your spouse employed? Yes No Full time Part time

Name of Employer _____

11) Total number of people in the household: _____

12) Total weekly household income: _____

13) Briefly explain your needs and what led you to request assistance. We will be praying for you and providing counsel where needed.

Signature _____ If married, signature of spouse _____

Official Use Only

Deacon _____

Approved via Email Approved at Meeting Need more information Denied

More information needed _____

Check dated _____ Check # _____

Given to person completing the form or Check mailed to address (above) or

Different address: _____ or

Check given to _____ for delivery.

Benevolence Process

CENTRAL: A CHRIST-CENTERED CHURCH BENEVOLENCE PROCESS GUIDELINES

The purpose of the Benevolence Fund is to provide financial aid to an individual who is in need on an urgent basis. The Benevolence Fund may not be applicable for cases which need long-term financial support. The church has the right to adjust or to disapprove an applicant's request and may consider providing assistance other than monetary help.

Applicants are not granted financial assistance based on relationships between church leaders or being a significant church contributor. The church does not discriminate between applicants based upon race, color, sex, national origin, age, geographic territory, or disability. The Deacon Council may provide short-term (or emergency) assistance to ensure that an applicant has the basic necessities, such as food, housing, transportation, and medical assistance (including psychological counseling).

The preferred method of providing assistance is to pay for the applicant's need directly to the business provider. Assistance may also be provided in the form of goods or services. The type of aid that is appropriate depends on the individual's needs and available resources.

Basic Requirements

1. Active participant of Central: A Christ-Centered Church
2. Need must be related to a short-term financial crisis (medical emergency, accidents, loss of job, etc.)

Exclusions

1. Legal fees related to family disputes
2. **Long-term and repetitive** expenses

Benevolence Process

1. Complete and submit the Benevolence Request Form.
2. A Deacon will contact an applicant regarding the request.
3. The Deacon will submit the form to the Deacon Council for approval (note: typically, this will happen during the monthly meeting but can happen via email if it is an emergency).
4. The Deacon Council will approve or deny the request, or ask for additional information.
5. If approved, the check will be distributed.
6. A Deacon may follow up with the recipient and give an update at the next Deacons' meeting.

Additional Criteria

At the discretion of the deacons, you may be requested (if married, both husband and wife) to do one or more of the following:

1. Provide documentation regarding your income, personal bank accounts and expenses.
2. Participate in financial counseling.
3. Take a class on biblical financial management or complete a workbook on biblical stewardship.